

Tri-County Firesafe Working Group

November Board Meeting Agenda

Thursday, November 30th, 2023

Time: 1:00 pm

925 Park, TCFSWG Office

Join Zoom Meeting

<https://us02web.zoom.us/j/82583478444?pwd=OWgwWCtLR0lwNORFckFHeVIEVjJSz09>

Meeting ID: 825 8347 8444

Passcode: 075457

I. Call to Order

II. Approval of the Agenda

III. Approval of the Minute

IV. Reports

- President
 - President Report
 - Taxes update
 - October Financial Report
- Executive Director
 - Executive Director Report

V. Old Business

- President:
 - **ACTION: Board Responsibilities (attachment: *Responsibilities of the Board*)**

VI. New Business

- President:
 - Information: Vegetation Management Plan (attachment: *Vegetation Mgmt Proposal 11-24-23*)
 - Information: Update our Finance and Procurement policies
- Executive Director:
 - **ACTION: Annual Meeting Date: December 13th at 1:00pm**
 - Information: 2024 Calendar (attachment: *TCFSWG 2024 Calendar*)
 - Information: Where to notice meetings? Webpage and Facebook
 - Information: Process for applying for and accepting grants

- Information: Proposal to vacate office effective January 1st
- Information: Recommendation to hire contract bookkeeper effective January 1st 2024
- Information: Strategic Planning (attachment: *Strategic Plan Discussion*)
 - Strategic Plan (attachment: *2024 Strategic Plan*)
 - Fixed Cost Budget (attachment: *FY25_Budget*)
 - Scope of Work (attachment: *Scope of Work*)

VII. Comments and Announcements

VIII. Adjournment

Next meeting date: